Minutes of BCS Bedford Branch Annual General Meeting

Held in the CSA Lounge, Cranfield University

On 2 June 2009 at 19:30

Present:

Bob Lincoln	*Chairman*
Ip-Shing Fan	*Secretary/Education Liaison Officer*
Paul Stewart	*Treasurer*
Ian Wilson	*Webmaster*
David Briggs	*Committee*
Chris Knight	*Committee*
Richard Maddison	*Committee*
Babatunde Ajisola	
Nurten Rende	
Ian Alvey	

Apologies:

Bob Bethell	*Committee*

1. **Apologies for Absence**

   See above.

2. **Minutes of Last AGM**

   The Minutes of the 2008 AGM were accepted as a true record.

Bob Lincoln was thanked for stepping into the role of Branch Chair when Bill Kenway has to resign during the operating year.

3. Matters Arising

There were no matters arising not covered by the 2009 Agenda.

4. Chairman's Report

I am pleased to be able to report that the Branch has made good progress over the past year.

Unfortunately, Bill Kenway, who was elected as Chair at the last AGM, had to step down in the Autumn because of increasing pressure of work. It is no exaggeration to say that Bill saved the Branch from almost certain collapse when he agreed to take on the role in 2007. During his year and a half in office, he revitalised the Committee, and laid the foundations for the Branch's recovery. We all owe Bill our thanks, and hope he will soon be able to resume a full role as a Committee Member.

I should also like to thank Dr Ip-Shing Fan for stepping in as Secretary, and for his contribution to the organisation of our programme of events over the past year.

These have covered a variety of topics, including Scenario Planning and High Performance Computing, the latter including a 3D Space Shuttle trip to the International Space Station, by courtesy of the Cranfield University Virtual Reality Suite.

By contrast, we now are working with the National Museum of Computing at Bletchley Park to match BCS members' collective memories of computing history to the hardware they have on display, and are planning a major joint event later in the year.

We have continued our support for EEESTA, the East of England Engineering Science & Technology Association, by contributing to the cost of their annual Prestige Event at the University of Hertfordshire, and intend to do so again for 2009. I am pleased to report that a Committee Member of BCS Hertfordshire Branch has joined their Organising Committee,

and we aim to remain in contact as they plan an IT-related event for 2010.

Our close relationship with BCS Northampton Branch has been maintained, and we jointly arranged a successful meeting at Cranfield University on Agile Project Development.

Our Web Site has been brought up to date, both in content and presentation, thanks to our Webmaster, Ian Wilson. It now conforms to the BCS standard, and we have a most useful registration facility.

I would like to thank all the Committee for giving me their support as Chair and for their efforts during the year. In particular, I would like to thank Paul Stewart, who is stepping down after many years as our Treasurer, as he will be commencing an overseas posting in September.

5. Treasurer's Report

Paul Stewart presented the 2008/2009 Branch accounts. The HQ allocation was £2231. The outgoings up to 2 June were £1208. In the extension of the financial year this year from May to 31 August, we have an allocation of £300 available to spend.

The Branch had received an allocation of £1368 for 2009-2010. HQ calculated this based on the spending of the last two years. The budget proposed was to cover the outgoings in:

HQ Services	£100.00
Meetings (6 @ £125 max)	£668.00
Branch Conference	£600.00
TOTAL	**£1368.00**

Paul was thanked for his longstanding service in this role especially as he had to resign as Treasurer from 1 September.

6. Secretary's Report

Ip-Shing Fan reported the BCS Convention on 19 May. Major transformation of the BCS had been planned and shall be made public on 18 September. There would be major changes to the examination products, with implications to professional

qualifications. Organisation changes in the Council level were progressing. The financial health of BCS is very positive and it was unlikely to have pressures for the branches to generate income. Partnership with other professional bodies would be expanded and the impact to the branch would include the addition of new members who can help and also have demands on meetings and service.

7. Other Reports

As Education Liaison Officer, Fan reported on the availability of Student Prizes for the four local universities, Bedfordshire, Buckingham, Cranfield and Open in 2009-2010. Award rules have to be agreed with each university.

Richard Maddison reported on the event at St Andrew's Church Hall. A credit card size advertisement for the BCS including the name of organisation and website contact had been produced for the brochure.

8. 2009-2010 Committee

All the existing Committee Members had agreed to stand again, and Richard Maddison agreed to accept nomination for the post of Treasurer. The result of the election for Officers was as follows:

Position	Nominated	Proposed	Seconded	Result
Chairman/Email Co-ordinator	Bob Lincoln	Ip-Shing Fan	Paul Stewart	Elected
Secretary/Education Liaison Officer	Ip-Shing Fan	Bob Lincoln	David Briggs	Elected
Treasurer	Richard Maddison	Ip-Shing Fan	Bob Lincoln	Elected
Webmaster	Ian Wilson	Bob Lincoln	Paul Stewart	Elected
Membership Secretary	Chris Knight	Bob Lincoln	David Briggs	Elected

The following Committee Members were re-elected unopposed:
Bob Bethell
David Briggs

9. **Any Other Business**

   Nurten Rende suggested meetings or forum on the subject of real time embedded system. This would be considered when the Committee plan the next year programme.

10. **Date of Next Committee Meeting**

    The next Committee Meeting would be held on 7 July at 6:30pm in the Cranfield Social Club.

11. **Date of Next AGM**

    To be advised.

Bob Lincoln declared the meeting closed at 20:30.